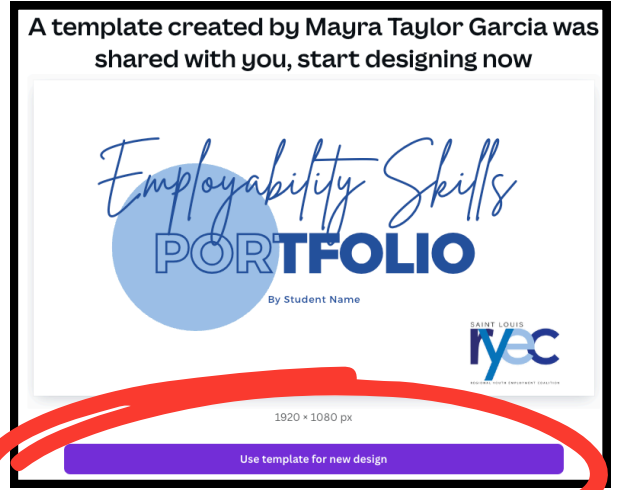


INSTRUCTIONS

EMPLOYABILITY SKILLS PORTFOLIO

1° STEP

Click on “Use template for new design” to make it your own.



2° STEP

Rename the project name. Follow your training provider’s recommendation on how to name it or add your name.

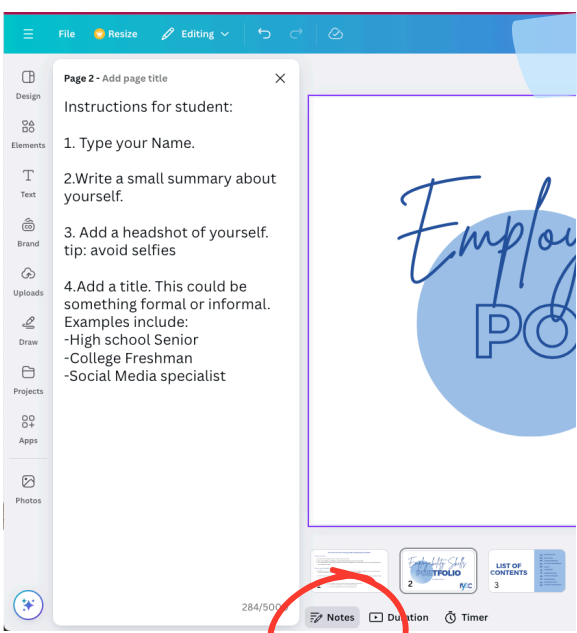
3° STEP

Start making it your own by putting your name on the first page.



4° STEP

Every page has instructions on the notes Section. Access it at the bottom left of the screen



5° STEP

The left toolbar allows you to edit and personalize your page.

